

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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April 10, 2001

**FROM: LINDA HAUGAN, Interim Director
Department of Aging & Adult Services**

**SUBJECT: AMENDMENT TO CONTRACT WITH INLAND AGENCY TO PROVIDE
HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAMS**

RECOMMENDATION:

Approve Amendment No. 1 to County Contract #00-539 with Inland Agency increasing the current year's budget by \$61,655, from \$140,075 to \$201,730 through June 30, 2001.

BACKGROUND:

Since 1998, DAAS has had the responsibility of administering community based service programs, such as the Health Insurance Counseling and Advocacy Programs (HICAP), for seniors and adults with disabilities. This program is part of a statewide network that provides complete and accurate health care information, as well as assistance with health care issues, to Medicare beneficiaries and individuals 60 years or older.

In April 1999, DAAS performed a competitive procurement for HICAP services. After an evaluation and rating process, Inland Agency was selected to provide the required services. In June 2000, the Board of Supervisors approved a twelve-month contract with Inland Agency in the amount of \$140,075 to provide services to approximately 900 seniors and disabled adults.

In March 2001, DAAS was notified of the State's desire to increase funding for HICAP. Inland Agency provides health insurance counseling, advocacy, and education and legal referral services for clients with Medicare, Medicare+Choice, and other health insurance programs for HICAP. This contractor continues to meet performance standards. Contractor performance is measured by reviewing the required monthly reports submitted by the contractor and by semi-annual site visits conducted by Human Services System staff to monitor for contract compliance, fiscal and program elements.

Approval of this amendment will allow Inland Agency to continue to provide quality health insurance counseling, advocacy, and education and legal referral services to approximately 100 additional clients.

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INSURANCE COUNSELING AND ADVOCACY PROGRAMS (HICAP)**

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REVIEW BY OTHERS: This item has been reviewed and approved by County Counsel (Regina Coleman), and the HSS Contract Compliance (Tanya Bratton).

This item has also been reviewed by the County Administrative Office, Gary Morris, Administrative Analyst.

FINANCIAL IMPACT: Approval of Amendment No.1 will increase the amount of the contract by \$61,655 for a total contract amount of \$201,730 and is 100% state funded. Sufficient funding for this action exists in the Department's Fiscal Year 2000/2001 budget. There are no additional local costs.

SUPERVISORIAL DISTRICTS: All.

PRESENTER: Linda Haugan, Interim Director, Department of Aging & Adult Services.

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